

## Visitation

### a. Information

1. Building 1 inmates may receive one 15-minute visit per week.
2. Building 2 and 3 inmates may receive one 30-minute visit per week.
3. Two persons may visit at same time and count as one visit.
4. Inmates must be assigned to a housing unit to be eligible for visits.
5. Inmates serving periodic detention must serve at least seven consecutive days to be eligible for visits.
6. Inmates will need their telephone PIN to use visitation phones.
7. No extended visits are allowed for any inmate due to time constraints.
8. Inmates need to coordinate their own visits.
9. Visitors who ask staff about an unused visit will be advised to contact inmates by telephone or mail.
10. Inmates have the option to refuse a visit if they do so before leaving their cell, in which case, the incident will not be counted as a visit.
11. All visitation telephones are recorded and conversations may be monitored for security reasons.
12. At the jailer's discretion, visitors might be excluded from visiting an inmate if they:
  - a. Represent a clear and present danger to security
  - b. Have a history of disruptive conduct at facility
  - c. Are under the influence of alcohol or drugs
  - d. Refuse to submit to a search
  - e. Refuse to show a proper ID
  - f. Violate visitation rules and regulations

### b. Rules

1. Each visitor must register to visit at least 30 minutes prior to a chosen visiting period.
2. Each visitor 18 years or older needs to present a valid picture ID.
3. Cancellation of a registered visit must be in person with valid picture ID.
4. Children under 18 years old must:
  - a. Be accompanied by an adult during visit
  - b. If young child, not be left unattended by an adult
  - c. Must not disrupt other visits
5. Visitors may only be in booth with inmate they registered to visit.
6. No other persons shall be in booths unless they are visiting inmate they registered to visit.
7. Inmates must stay in assigned booth during visiting period.
8. Visitors need to notify staff if telephone equipment is not working to receive pre-authorization for visitor and inmate to move to another booth.
9. Visits shall be conducted in a quiet and orderly manner.
10. Cameras, phones with cameras or recording equipment are not allowed in visiting booths.
11. Clothing shall be deemed appropriate or visitor may be asked to leave and reschedule visit.
12. Sexual-type conduct is prohibited by visitors and inmates.

### c. Penalties for Rules Violations

1. If adults or children do not follow the rules, visit may be terminated and visitors may be asked to leave.
2. In some cases, visitors who violate the rules may be placed on restrictions for a period of time or indefinitely.
3. Visitors involved in major rule violations may lose visiting privileges, which will not be reinstated:
  - a. Smuggling / attempting to smuggle contraband in facility
  - b. Assisting in planning of an escape / attempted escape
4. Inmates who violate the rules may receive disciplinary action.
5. Visitors and/or inmates may be prosecuted for criminal violations.

## Visitation Schedule

<b>BUILDING 1</b> (15-minute visit)	DAYS	TIMES	TIMES
Males - General Population	Tue-Fri	08:00-10:40a	01:00-02:40p
	Sat	09:00-10:40a	01:00-02:40p
Females - General Population	Tue-Sat		01:40-02:40p
Admin Segregation / High Risk	Mon	08:00-10:40a	01:00-02:40p
	Sat	03:30p	03:45p
<b>BUILDING 2</b> (30-minute visit)	DAYS	TIMES	TIMES
	Fri	12:00-02:40p	
	Sat	09:00-11:00a	01:00-08:30p
<b>BUILDING 3</b> (30-minute visit)	DAYS	TIMES	

Dorm G	Mon	06:30-07:30p	
	Wed	06:30-07:30p	
	Sun	02:00-04:00p	
Dorm H <i>(Only 15-minute visit)</i>	Mon	06:30-07:30p	
	Wed	06:30-07:30p	
	Sun	02:00-04:00p	
Dorm I	Mon	07:30-08:30p	
	Wed	07:30-08:30p	
	Sun	10:00-12:00n	
Dorm J	Tue	07:30-08:30p	
	Thu	07:30-08:30p	
	Sun	12:00-02:00p	